



**TEXAS DEPARTMENT OF HEALTH**  
AUSTIN, TEXAS  
**INTER-OFFICE MEMORANDUM**

**TO:** Regional Directors  
Directors, Local Health Departments  
Directors, Independent WIC Local Agencies  
Herman Horn, Chief, Bureau of Regional/Local Health Operations

**FROM:** Barbara Keir, Director {Original Signed}  
Division of Public Health Nutrition and Education  
Bureau of Nutrition Services

**DATE:** April 20, 2001

**SUBJECT:** FY2002 Nutrition Education and Breastfeeding Plan

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Your FY2002 Nutrition Education and Breastfeeding (NE/BF ) Plan has been mailed to each local agency. If one person at your local agency acts as both NE/BF Coordinator, you will receive one copy of the plan. If your local agency has a separate Breastfeeding Coordinator, you will receive two copies of the plan. The thicker copy goes to the Nutrition Education Coordinator, and the thinner copy goes to the Breastfeeding Coordinator.

You should also have a disk with the plan. The plan is copied on the disk in both Word and WordPerfect. Please read the instruction file on the disk before opening the plan or appendix files.

In addition, the State nutrition education contact persons have been reassigned to cover geographic regions of the State. Your nutrition education contact person and their telephone number are listed on page 9 of the thicker copy of the plan. This is the person you should consult with regarding your NE/BF Plan and other activities related to nutrition education.

If you have questions, please call your nutrition education contact person.